

OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

| Meeting Date | Report Title and Minute Ref. | Decision / Action | Officer / Member | Officer / Member comments and Target Date |
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| 6 July 2017 | Actions Arising / Decisions Log O&S.21/17 | Officers gave an assurance that they would ask for a progress update to be circulated to all Members on the pre-application service review. | Pat Whymer | Update on Panel agenda for 22 March 2018 |
| 9 November 2017 | General Data Protection Regulation – Readiness Update O&S.72/17 | <p>RESOLVED</p> <p>That the Panel support:</p> <ol style="list-style-type: none"> 1. the approach to General Data Protection Regulation readiness ahead of its implementation in May 2018; 2. the proposal to implement a blanket scheme covering all Members to be registered as ‘Data Controllers’; and 3. the request to arrange a Member Training and Awareness session on the General Data Protection Regulation in the New Year. | <p>Neil Hawke</p> <p>Neil Hawke</p> <p>Neil Hawke / Darryl White</p> | <p>A Member session will take place during the morning of Thursday, 29 March 2018 (exact time to be confirmed)</p> |
| 9 November 2017 | Performance Measures O&S.73/17 | <p>A Member highlighted the promotional board in the Follaton House car park that referred to some misleading information relating to recycling service performance and consequently requested that the accuracy of the information outlined on this board be revisited.</p> <p>Officers gave a commitment that, within the next month, a link would be available on the front page of each Member iPad that enabled Members to directly access the Council’s performance measures.</p> | <p>Helen Dobby</p> <p>Jim Davis</p> | <p>IT still trying to resolve a technical issue</p> |
| 8 February 2018 | Executive Forward Plan O&S.90/17 | The Panel asked that consideration be given by the Waste Working Group to the merits of arranging a further Member Briefing session before the Special Council meeting. | Jane Savage / Justin Dudley | There will be more informal Member sessions as per the Project |

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| | | <p>be noted;</p> <p>2. That early engagement with local Members and local town and parish councils is critical in order to establish (any) early needs and considerations for S106 monies. Furthermore, the Panel also suggests that Community Groups engage with their local town and parish councils as part of this early engagement; and</p> <p>3. That a full Schedule be presented to the Panel in six months' time that included Devon County Council Section 106 Agreements and any other obligations that have emerged in relation to a Development.</p> | <p>Sonia Powell</p> <p>Sonia Powell / Darryl White</p> | <p>Scheduled on to the work programme for the Panel meeting in September 2018</p> |
| <p>8 February 2018</p> | <p>Universal Credit Roll-Out Update O&S.92/17</p> | <p>(a) Whilst supportive of the recommendation for a further update report, some Members were of the view that the proposal for this to be in November 2018 was too late. As a way forward, it was agreed that the Chairman would liaise with the Community Of Practice Lead – Housing, Revenues and Benefits to determine an appropriate timescale for this update report. In terms of the content of this report, Members requested that it include reference to the impact on temporary accommodation and information on supported housing;</p> <p>(b) In addition, Members also made reference to the commitment that had been given by those DWP representatives in attendance to undertake a training session for Members that demonstrated how residents could sign up to Universal Credit. In terms of the timing of this session, it was felt that it would be beneficial to arrange this event nearer to the anticipated roll out date (September 2018).</p> | <p>Isabel Blake / Cllr Saltern</p> <p>Isabel Blake</p> | |

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| 8 February 2018 | Quarter 3 Performance Indicators O&S.93/17 | <p>With regard to the accuracy of the Enforcement Case register, the Member was encouraged to pursue this matter with the Planning Enforcement Specialist outside of this meeting.</p> <p>As part of any future review into performance indicators, a Member also asked that consideration be given to measuring and reporting the average case workload per planning officer;</p> <p>These statistics were felt to support his view that the Council should have put messages out in the public arena to advise that, due to factors outside the control of the Council, the authority had run out of recycling sacks;</p> <p>Whilst acknowledging the unavoidable staff absences over the recent festive period, some Members recognised that communication with Members had been much improved since the establishment of the new management team. Moreover, the Panel wished to expressed its gratitude to the efforts of the Council's Operations Team, who worked tirelessly to deliver such a good frontline service;</p> <p>The Panel congratulated lead officers for their performance regarding the average time taken for processing DFGs;</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That Members note the performance levels against target communicated in the Balanced Scorecard and the performance figures supplied in the Background and the Exception report; and 2. That, as part of future quarterly performance reports, the latest set of indicators (as presented to the Development Management Committee) be included. | <p>Chris Booty</p> <p>Jim Davis / Pat Whymer</p> <p>Lesley Crocker</p> <p>Cathy Aubertin</p> <p>Ian Luscombe</p> <p>Jim Davis</p> <p>Jim Davis / Pat Whymer</p> | |
| 8 February | Task and Finish | Whilst recognising that the decision had | Jim Davis | |

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| 2018 | Group Updates O&S.94/17 | <p>been made to re-commence with the joint Performance Measures review at the Panel meeting on 18 January 2018 (Minute O&S.83/17(a) refers), it was therefore deemed appropriate to hold this piece of work in abeyance pending the outcome of the Corporate Strategy review.</p> <p>RESOLVED That the draft Terms of Reference for the Drug and Alcohol Abuse Task and Finish Group Review be approved, subject to inclusion of the amendments as outlined in the detailed minutes above.</p> | James Kershaw / Darryl White | Amendments made and sent to lead officers and Members |
| 8 February 2018 | Annual Work Programme O&S.96/17 | <p>(a) With regard to the update on heating at Follaton House, it was noted that this matter had now been resolved. The Panel therefore agreed to remove this item from its Work Programme;</p> <p>(b) It was agreed that the Devon Building Control Partnership update should be scheduled for consideration by the Panel at its June 2018 meeting;</p> <p>(c) In light of the Panel having a new lead officer, it was noted that the Scrutiny Proposal Form would be amended to ensure that this officer was added to the list of consultees during the delegation process.</p> | <p>Darryl White</p> <p>Darryl White</p> <p>Darryl White</p> | <p>Work Programme updated accordingly</p> <p>Work programme updated accordingly</p> <p>Implemented</p> |